

Stephen Turner Inc.

2025 Summer Internship Program

About Us

Stephen Turner Inc. is a consulting firm specializing in building commissioning and project delivery support. Our work ensures high-performing, energy-efficient buildings that meet owner expectations and regulatory requirements. We value collaboration, innovation, and professional growth.

Internship Description & Responsibilities

We seek individuals to join our cooperative team of building commissioning professionals. Opportunities range from entry-level to highly experienced commissioning professionals. You'll work closely with project managers and coordinators, engineers, and members of our leadership team. For entry-level applicants including recent graduates, here's a brief preview of what you'll do (some of these are independent tasks after initial training, others are in collaboration with senior team members):

- Contribute to and support team leadership
- Align work and behavior with the company's core values and mission
- Provide support for all team members
- Learn the construction industry and its delivery processes
- Learn building commissioning as applied to new and existing buildings
- Develop quality related checklists and forms
- Read and review MEP (Mechanical, Electrical, and Plumbing) drawings in support of commissioning planning and execution
- Verify system construction as it advances
- Test and document system performance as construction projects near completion
- Verify contractor and engineer-provided trainings

Internship Details:

- **Location:** East Side of Providence, In person, close to public transportation
- **Hours:** Part-Time (Up to 30 hrs/week, Flexible)
- **Duration:** May 19th- August 29th
- **Work Environment:** Small, multifloored office with open air work area with several private rooms for meetings.

Skills You Will Gain

This internship will provide you with the opportunity to develop valuable skills, including:

- Learning the construction industry and building commissioning process
- Proficiency in Microsoft Office Applications
- Proficiency in Construction Document Interpretation
- Project Coordination and Time Management
- Construction Site Etiquette & Safety
- Communication with colleagues and clients

Compensation

Interns will be paid \$18-20 per hour. Compensation is dependent on intern's education and experience.

Benefits of This Internship

This internship offers a valuable learning experience and the opportunity to contribute to Stephen Turner Inc. Interns will benefit from:

- Mentorship from experienced professionals.
- Hands-on learning experience in HVAC and AEC (Architecture, Engineering, and Construction) industries.
- Professional development opportunities.
- Networking opportunities.
- OSHA10 Certification

How to Apply

Interested candidates should submit their resume to info@sturnerinc.com.

The deadline to apply is May 2nd. If you have any questions, please contact info@sturnerinc.com.